



GOVERNMENT OF MANIPUR

**UNDER RIGHT TO INFORMATION ACT, 2005
GOVT. OF INDIA**

*Published by :
Department of Science and Technology
Old Lambulane. Imphal, 795001*

**GOVERNMENT OF MANIPUR
DEPARTMENT OF SCIENCE AND TECHNOLOGY
OLD LAMBULANE, IMPHAL- 795001
PHONE : (0385) 2451816, 2454930; FAX: (0385) 2451816
EMAIL: dstmanipur @nic.in**

NOTICE

Imphal, 8th December, 2006

No. 4/148/2006(RTI) DST/1621: In pursuance of Government approval No. 7/6/2005-S&T, dated 4/11/2006 for publication of the Right To Information (RTI) manual in respect of the Department of Science & Technology, Government of Manipur, the information under the RTI Act-2005 may be seen by all citizens at the following places :

- 1) Notice Board of the Directorate of Science & Technology, Government of Manipur, Old Lambulane, Imphal – 795001 and
- 2) On the Internet at the website [www. Manipur.nic.in](http://www.Manipur.nic.in)

For any assistance and other information, the Asstt, State Public Information Officer of this Office may be contacted on Ph.: 2454930.

(Uttam C. Laisram)
DIRECTOR

Copy to:

- 1) The P.S. to State Chief Information Commissioner, Manipur
Manipur Information Commission, Imphal.
- 2) The Commissioner (S&T), Government of Manipur.
- 3) The Special Secretary (DP&AR), Government of Manipur,
Along with a hard copy and soft copy as required vide letter No.
11/20/2006-AR dtd. 4/12/2006.
- 4) The State Informations Officer, NIC, Manipur State Unit, Imphal
-with a request to kindly publish the RTI documents of this Department
in the Manipur Government website: www.manipur.nic.in
- 5) The Director (DIPR), Government of Manipur for kind information &
publicity
- 6) The Editor-----
-with a request to kindly publish as a News item in his esteemed daily
- 7) The Assistant News Editor, All India Radio, Imphal
- with a request to kindly include as News Item in Radio Broadcast in all
dialects in public interest.
- 8) The New Editor, Doordarshan Kendra, Imphal
- with a request to include as News item in Doordarshan News.
- 9) The Editor, ISTV, Imphal
- with a request to include as News item in public interest.
- 10) DST Notice Board.
- 11) Guard File.

**GOVERNMENT OF MANIPUR
DEPARTMENT OF SCIENCE AND TECHNOLOGY**

Manual Under Clause -4(1)(b) of Right to Information Act, 2005

Manual 1

Particulars of Organisation, Functions and duties.

1. Aim and objects of the organization:

The Department of Science & Technology, Manipur was set up in January, 1985. This Department is the nodal agency in the State for planning, co-ordinating and promoting Science & Technology towards meaningful applications in various development programmes for achieving the socio-economic objectives of the State.

The Department is also the implementing agency for the Non-Conventional Sources of Energy programmes in the State. It encourages the use of Non-Conventional Sources of Energy in order to minimize the excessive use of forest products and also provide a feasible alternative for supplying energy to locations which cannot be provided with conventional sources of energy. The Integrated Rural Energy Planning (IREP) programmes which take the District as a unit for energy requirements is also implemented with a view to decrease of energy demand-supply gap in the rural areas.

2. Mission/Vision : To have a knowledge-based society. To inculcate scientific temper among the masses. To generate employment using S&T inputs for socio-economic objectives of the State.

3. Brief history and background of its establishment:

The Department of Science & Technology, Manipur was set up in January , 1985 for planning, co-ordinating and promoting Science & Technology towards meaningful application in various development programmes for achieving the socio-economic objectives of the State.

4. Organisation chart:

Furnished at Annexure-I(A)

5. Allocation of Business:

- 1) Formulation of policy statement and guidelines on Science, Technology and Environmental issues.
- 2) State Council of Science & Technology.
- 3) Promotion of new areas of Science & Technology.
- 4) Co-ordination in areas of Science & Technology in which a number of Institutions/Departments have interest or capability.
- 5) Scientific Survey with application of latest Technology
- 6) Understanding or financially sponsoring Scientific and Technological Survey, Research Design and Development.
- 7) Support and grants of Scientific Research Institution, Scientific Associations and Bodies.
- 8) Science & Technology Entrepreneurship Development .
- 9) Popularisation of Science and establishment of Science Centre and Museum.

- 10) Computer based Information Technology and Processing and standardisation of hardware, software procedures.
- 11) Co-ordination in respect of the requirement relating to Computer in Government Departments.
- 12) Management Information Systems for Science & Technology and Co-ordination thereof.

6. Duty to be performed to achieve the mission:

At Annexure –I (B)

7. Details of service rendered:

The Department is implementing various programmes for Science Popularisation, Research & Development Scheme, Human Resources Development Scheme, Remote Sensing and Information Technology Scheme in Scientific Research Sector. Also Non-Conventional Energy Sources and Integrated Rural Energy Programme Schemes are implemented or benefit of the public.

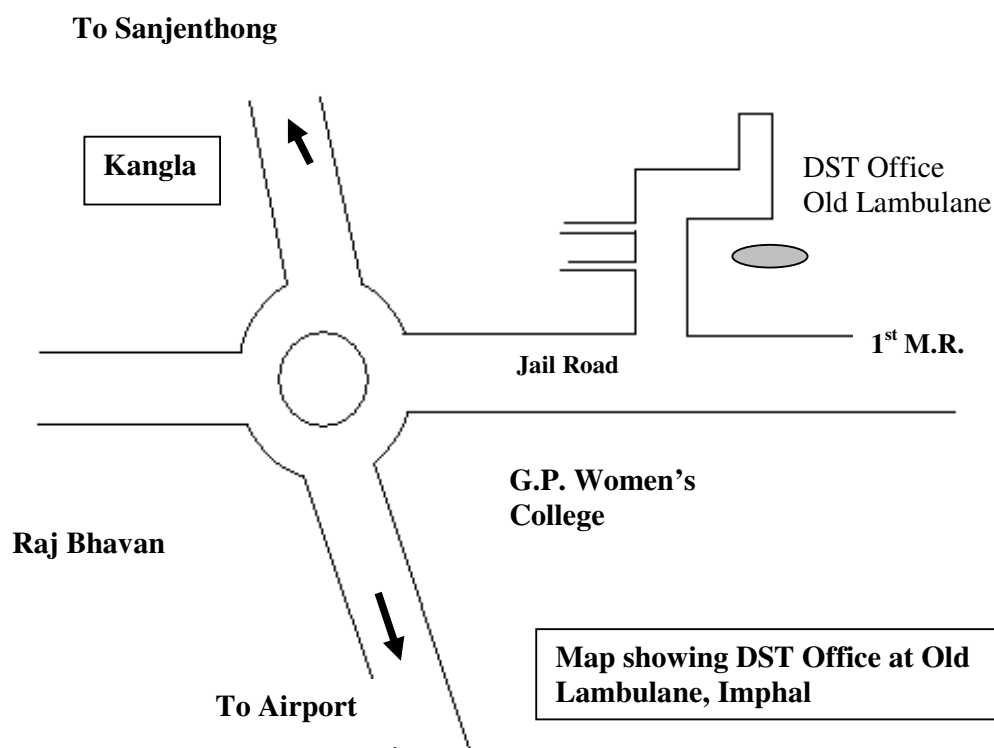
8. Citizen Interaction:

The Govt. of Manipur is moving forward in the direction of bringing greater transparency and accountability in administration in administration and working towards improving the quality, efficiency and delivery of public services.

9. Postal Address of the Main Office, Attached/Subordinate Office/Field Unit etc.

Head Office:	Directorate of Science & Technology Government of Manipur Old Lambulane, Imphal- 795001, Manipur.
Attached/Subordinate Office	Nil

10. Map of the Office location:



11. Working hour for the Office and Public:

Office and Public:	
Summer season (March to October)	9.30 am to 5.00 pm
Winter season (November to February)	9.30 am to 4.30 pm

12. Public Interaction, if any:

The members of general public are free to meet Officers of the Department in all working days to get information or seek clarification on the Schemes etc.

13. Grievance redress mechanism:

The members of general public are free to meet Officers of the Department in all working days to seek redressal of their grievance.

Manual 2

Powers and duties of Officers and employees

Designation of Post	Power				Duties attached
	Administrative	Financial	Statutory	Others	
1) Director	As Head of the Department	As per DFP Rules, 1995 Schedule II(A)			To perform duties of HOD
2) Scientific Officer (Energy)	As Head of Office	As per DFP Rules, 1995 Schedule II(B)			To perform duties of HOO & DDO

Manual 3

Procedure followed in the decision making process

Rule Title	Nil
Effective Date of the Rule	
Rule Definition	
Detailed Guidelines for the Rule	

Manual -4

**The Norms set by it for the discharge of its functions
No DST specific norms have been issued so far**

Manual- 5

Rules, Regulations, Instructions, Manual and Records for discharging functions

Sl.No.	Name of the Act, Rules & Regulations etc.	Brief gist of Contents	Reference No. If any	Price in case of Period publication
1.	Memorandum of Association, Rules & Regulations of Manipur Science and Technology Council(MASTECC)	Details of Rules & Regulations	Government of Manipur Gazette No. 466, dtd 13/2/1996	
2.	Memorandum of Association, Rules & Regulations of Manipur Remote Sensing Application Centre (MASSACC)	Details of Rules & Regulations	Government of Manipur Gazette No. 8 dtd. 05/04/1999	

3.	Memorandum of Association, Rules & Regulations of Manipur Renewable Energy Development Agency (MANIREDA)	Details of Rules & Regulations	Government of Manipur Gazette No. 9 dtd. 05/04/1999	
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Manual -6

A statement of the categories of documents that are Held by it or under its control

Sl. No.	Nature of Record	Details of information available	Unit/Sector where available	Retention period where available
1.	I.T. Policy of Manipur, 2003	I.T. Policy in Manipur in full details	Computer Section/DST	

Manual-7

Particulars for any arrangement that exists for Consultation with, or representation by, the members of The public in relation to the formulation of its policy or Implementation thereof.

Not applicable at present

Manual-8

A statements of boards, councils, committees and other Bodies constituted as it parts

As per Annexure-II

Manual-9

Directory of Officers and Employees

Sl. No.	Name	Designation

As per Annexure-III

Manual-10

**The Monthly remuneration received by each of its
Officers and Employees, including the system of
Compensation as provided in regulations**

Sl. No.	Name	Designation	Pay scale/Monthly remuneration

As per Annexure-IV

Manual-11

The Budget allocated to the Agency

As per Annexure-V

Manual-12

**The manner of execution of subsidy programmes ,
Including the amounts allocated and details of
Beneficiaries of such programmes;**

Subsidy is provided for construction of Biogas plants under the National Biogas And Manure Management Projects (NBMMP) and Integrated Rural Energy Planning Programme (IRED) scheme of the Ministry of Non-Conventional Energy Sources, Govt. of India. The details are furnished at Annexure-VI(A)&VI (B).

Manual-13

**Particulars of concessions, permits or authorizations
Granted by it.**

Not Applicable

Manual-14

**Details in respect of the information , available to or held
By it, reduced in an electronic form**

Sl. No.	Activities for which electronic data available	Nature of information available	Can it be shared with public	Is it available on website or is being used as back end database
1	I.T.Policy of Manipur,2007	Details on the I.T.Policy	YES	On website www.manipur.nic . In

Manual -15

The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;

For information (under the RTI Act, 2005) the citizens may approach the State Public Information Officer and State Asst. Public Information Officer (RTI) of Directorate of Science & Technology, Govt. of Manipur available on all working days. The office is located at Old lambulane, Imphal – 795001. Further, the citizens may also approach the State PIO (RTI) using email address dstmanipur.nic.in . One computer and a photo copier are available in the Office of State PIO (RTI) for facilitating quick information to the citizens on request, as per relevant provisions of the RTI Act.

Manul-16

The names, designations and other particulars of the Public Information Officers

Sate Public Information Officer

Shri Uttam C. Lisram
Director of Science & SPOI (RTI)
Directorate of Science & Technology
Government of Manipur
Old Lambulane, Imphal -795001, Manipur.

Sate Asst. Public Information Officer

Shri Nambam Deven
Sr. Scientific Officer (CP) and SAPIO(RTI)
Directorate of Science & Technology of Manipur
Old Lambulane, Imphal-795001, Manipur.
Government of Manipur
Old Lambulane, Imphal – 795001, Manipur

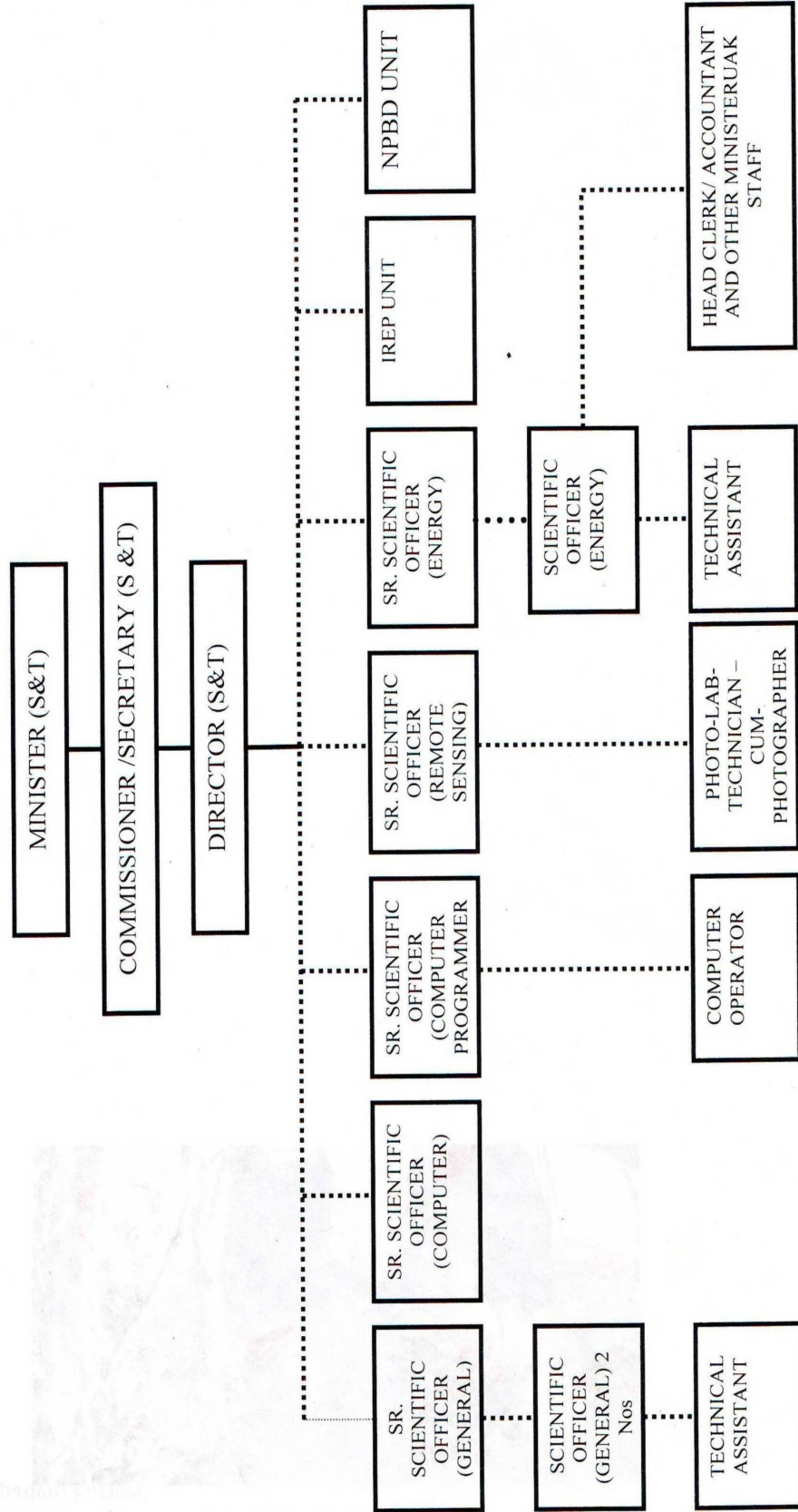
Phone :0385- 2451816
Telefax : 0385- 245186
Email : dstmanipur.nic.in

Manual-17

Such other information as may be prescribed

No other information at this time

**EXISTING ORGANISATIONAL CHART OF THE DEPARTMENT OF SCIENCE & TECHNOLOGY
GOVERNMENT OF MANIPUR**



Government of Manipur
Directorate of Science & Technology
Old Lambulane, Imphal -795001.

ORDERS

Imphal, the 20th July, 2006.

No.2/8/91-DST(Pt) : In the suppression of all previous orders regarding allocation of works to the Officers /Officials of the Department, the works/ schemes/programmes have been allotted to the following Officers/ Officials of this Department as shown against their names until further orders:

Sl. No.	Name of Officers/Official	Name of Works/Scheme/Programmes (including all related CSS & NEC scheme)
Science & Technology sector:		
a) Technical		
1.	Shri N. Deben Senior Scientific Officer (Computer Programme)	1.InformationTechnology/E-Governance schemes 2. CIC/STPI schemes etc. 3. Patent Information Centre 4. Matters related to Planning Dept. including CSS, NEC etc. & Monthly Scheme Progress Report.
2.	Shri N. Shamungou Singh Senior Scientific Officer (Remote Sensing)	1.Ex-Officio Director, MARSAC 2. Grants-in-Aid to MARSAC/Remote Sensing scheme and related works. 3. Work Programme/Governor's Address/Annual Administrative Report.
3.	Shri Kh. Birinchikumar, Senior Scientific Officer (Energy)	1. Science Centre & Sc. Popularization scheme 2. Grants-in-Aid to MANIREDA/MASTEC 3. Research & Development scheme 4. Human Resource Development scheme.
4.	Shri P. Budhichandra Singh Scientific Officer(Gen.)	1. IREP Scheme (temporary assignment subject to orders from time to time. 2. Research & Development scheme 3. Human Resource Development scheme
5.	Shri E. Ibocha Singh Scientific Officer (Energy)	1. Head of Office & D.D.O. 2. General Administration & Establishment including service matter & confidential, court cases etc. 3. Budget/Annual Plan/Governor Address/Demand discussion, Audit, PAC etc. 4. Store & Stock (Establishment)
6.	Smt. Homila Hongrei Scientific Officer (Gen)	1. Science Centre & Science Popularisation scheme 2. Grants-in-Aid to MANIREDA/MASTEC 3. Stores & Stock (Plan Schemes).

Sl. No.	Name of Officers/Official	Name of Works/Scheme/Programmes (including all related CSS & NEC scheme)
7.	Md. Zunab Ali Computer Operator	1. Information Technology/E-Governance schemes 2. CIC/STPI schemes etc. 3. Patent Information Centre.
8.	Shri M. Ramo Singh Technical Assistant	1. OSD to Director (S&T) 2. Work Programme/Annual Administrative report 3. Service matters- for R.R.s, ACP, Pay Anomaly, Post creation, Downsizing, restructuring, related Court cases etc. (to be processed through Head of Office). 4. Stores & Stock (Plan Schemes). 5. Office Library.
9.	Shri R.K. Somorjit Singh Technical	1. Manipur Science Centre- for new Exhibits & programmes (part of Sc. Centre & Sc. Popularisation scheme) 2. Matters related to Planning Dept. including Plan, CSS, NEC etc. & Monthly Scheme Progress reports. 3. Monthly Progress/Governor's monthly report/ Governor's address.
10.	Shri K. Debnaran Sharma Technical Assistant	1. Research & Development scheme 2. Human Research Development scheme
b) APS Stenographers		
	Shri H. Mitong Singh Asstt. Private Secretary	1 Attached to SSO(CP)
	Smt. R.K. Geeta Devi Asstt. Private Secretary	1. Attached to Head of Office and link to Shri K.C. Charles
	Shri K.C. Charles Asstt. Private Secretary	1. Attached to Director
c) Establishment and General Administration		
1.	Smt. Y. Nanda Devi Head Clerk	1. All matters related to Establishment and General Administration 2. Over-all supervision don Accounts matters 3. Confidential/Disciplinary Action 4. Vigilance/Court Cases Assembly/Parliament questions.
2.	Mrs. Goikhoching UDC	1. Misc. correspondence/Staff circulars 2. Assembly/Parliament questions 3. Vigilance/Court Cases/Disciplinary action 4. Pension/Gratuity/DCRG/Employees/Group Insurance Employees scheme

		5. RRs/Post Creation/Service matters, Maintenance of ACRs, etc. 6. Attendance Register, Casual Leave account.
3.	Shri T. Rajendra Sharma UDC	1. Service book/Annual increment/Earned Leave 2. GPF Account of Grade-IV staff 3. Monthly return of House Rent/Allocation of Govt. Quarter. 4. Monthly return of vacancies(employment exchange) 5. Correspondence on Election/Republic Day/ Independence Day etc.
4.	Shri M. Arunkumar Singh Photo-Lab. Technician	1. Purchase of stationary/Misc. items/Vehicle repair/ furniture and petty items/POL, Newspapers etc.
5.	Shri Th. Tomba Singh LDC	1. Receipt and Dispatch of Dak 2. Stamp Account 3. GPF withdrawal/Advance 4. Publicity Advt./Press note
d) Accounts Section		
6.	Smt. S. Roma Devi Accountant	1. Salary bill, Income Tax returns etc. 2. Monthly Expenditure/Revenue Reports 3. Reconciliation of Accounts 4. Budget (R.E./B.E), Quarterly Reports etc. 5. Audit, AG's Annual Finance Report, PAC etc. 6. All other Accounts related matters including Utilization Certificates etc.
7.	Mrs. Tingneikim LDC	1. Bill Clerk 2. T.A./Medical re-imburement 3. To assist Accountant in all Account matters
8.	Shri Th. Jiran Singh LDC	1. Cashier 2. Release of payment 3. Maintenance of Expenditure Register
e) Drivers		
9.	Md. Abdul Malik Driver	1. Attached to Director (S&T)
10.	Shri N. Kesho Singh Driver	1. Attached to Head of Office and link to Md. Abdul Malik
f) Grade-IV Support Staff		
1.	Shri Kh. Ibochouba Singh Attendent	1. Attached to Director (S&T)
2.	Shri Ph. Rajendro Singh Attendent	1. Attached to Head of Office 2. Xerox and DG set operator
3.	Shri A. Ratan Singh, Peon	1. Attached to Senior Scientific Officer (CP) & Computer section
4.	Shri L. Achouba Singh Peon	1. Attached to Accounts section/Head of Office. 2. Bill runner.

		3. Dak for Secretariat and surrounding office
5.	Md. Abdul Halim Peon	1. Attached to Technical Section and link to Shri Kh. Ibochouba Singh
6.	Mr. Kapzagin Hangshing Watchman/Runner	1. Attached to Sr. Scientific Officer(E) and Scientific Officers (General)
7.	Md. Mushamuddin Sweeper-cum-Chowkidar	1. Cleaning of Office room 2. Lock and Key of the Office room
8.	Shri Gangailung Kabui Grade-IV	1. Outside Dak Runner. 2. Misc. other duties.

Necessary handling over and taking over of the Works/Schemes/Programmes should be completed before 1st August, 2006. For Cashier, the handing over/taking over will be done w.e.f. 1st August, 2006 (F/N). The actual status of the Schemes/Programmes regarding urgency and pending work, Scheme fund expenditure statement, details of funds in 8449-Other Deposits etc. may be indicated at the time of handing over. The concerned Officer will be responsible for any incomplete information etc. at time of Handing over. A copy of the Handing over/Taking over note shall be endorsed to the undersigned.

Sd/-
(Uttam C. Laisram)
DIRECTOR

Memo No. 2/8/91-DST(Pt)

Imphal, 20th July, 2006.

Copy to :-

1. The P.S. to Hon'ble Minister (S&T)
2. The Commissioner (S&T), Govt. of Manipur.
3. All concerned dOfficers/Official
4. Relevant File
5. Guard File.

Sd/-
(Uttam C. Laisram)
DIRECTOR

Manual 8

A statement of boards, council, committees and other bodies constituted
[Section 4(1) (b)(viii)]

List of boards, councils, committees etc.

Sl No.	Name and of the body	Main functions of the body	Constitution of the body	Date constitution	Date upto which valid	Whether Meetings Open to public	Whether Meetings accessible to public	Frequency Of meetings	Remarks
1	2	3	4	5	6	7	8	9	10
1	Manipur Science & Technology council, Jail Road, Old Lambulane, Imphal.	To promote Science & Technology for Socio Economic Development.	As per ANNEXURE-II	18/1/96	Continuing	No	No	General Body meeting held 2(two) times in a year	
2	Manipur Remote Sensing Application Center, Manipur Secretariat New Building, Imphal	Application of Remote Sensing for Development.	As per ANNEXURE-III	31/3/99	Continuing	No	No	General Body meeting held 2(two) Times in a year	
3	Manipur Renewable Energy Development Agency, Takyelpat Imphal	Implementation of Non-Conventional Sources of Energy	As per ANNEXURE-I	31/3/99	Continuing	No	No	General Body meeting held 2(two) times in a year	

Manual - 9**Directory of Officers and Employees
(as on 1st September, 2006)**

Sl. No.	Name	Designation	Telephone No.
1.	Shri Uttam C. Laisram	Senior Scientific Officer (C)	2451816
2.	Shri N. Shamungou Singh	Senior Scientific Officer (RS)	
3.	Shri Kh. Birinchikumar Singh	Senior Scientific Officer (E)	2454929
4.	Shri Nambam Deben	Senior Scientific Officer (CP)	2454929
5.	Shri P. Budhicchandra Singh	Scientific Officer (G)	2454930
6.	Shri E. Ibocha Singh	Scientific Officer (E)	2454930
7.	Smt. Homila Hongrei	Scientific Officer (G)	2454930
8.	Md. Zunab Ali	Computer Operator	2454929
9.	Shri H. Mitong Singh	Assistant Private Secretary	2454929
10.	Smt. R.K. Geeta Devi	Assistant Private Secretary	2454930
11.	Shri K.C. Charles	Assistant Private Secretary	2451816
12.	Shri R.K. Somorjit Singh	Technical Assistant	2451816
13.	Shri M. Ramo Singh	Technical Assistant	2451816
14.	Shri K. Debanaran Sharma	Technical Assistant	2451816
15.	Smt. Y. Nanda Devi	Head Clerk	2454930
16.	Smt. Goihkhoching	UDC	2454930
17.	Smt. Roma Devi	Accountant	2454930
18.	Shri M. Arunkumar Singh	Photographer-cum-Technician	2454930
19.	Shri T. Rajendra Sharma	UDC	2454930
20.	Shri Th. Tomba Singh	LDC	2454930
21.	Smt. Tingneikim Khongsai	LDC	2454930
22.	Shri Th. Jiran Singh	LDC	2454930
23.	Md. Abdul Malik	Driver	2451816
24.	Shri N. Kesho Singh	Driver	2454930
25.	Shri A. Ratan Singh	Peon	
26.	Shri L. Achouba Singh	Peon	
27.	Shri Ph. Rajendro Singh	Attendant	
28.	Shri Kh. Ibochouba Singh	Attendant	
29.	Md. Abdul Halim	Peon	
30.	Shri G. Gaiganglung	Peon	
31.	Shri Kapzagin Hangsing	Watchman/Runner	
32.	Md. Mushamuddin	Sweeper	

I.R.E.P.

1.	Shri Ng. Biren Singh	Project Director (IREP)	
2.	Shri Kh. Cha. Romesh	Investigator	
3.	Shri K. Baleshwar Singh	Investigator	
4.	Shri S. Shantanu Singh	Assistant Private Secretary	
5.	Smt. Y. Ibethoi Devi	LDC	
6.	Md. Abdul Hasim	Peon	

Manual -10**The Monthly Remuneration received by each of its Officers and Employees,
Including the system of compensation as provided in regulations****Monthly remuneration as on September, 2006**

Sl. No.	Name	Designation	Pay Scale	Monthly remuneration
1.	Shri Uttam C. Laisram	Senior Scientific Officer (C)	8000-275-13500	21001
2.	Shri N. Shamungou Singh	Senior Scientific Officer(RS)	8000-275-13500	21001
3.	Shri Kh. Birinchikumar Singh	Senior Scientific Officer (E)	8000-275-13500	21001
4.	Shri Nambam Deben	Senior Scientific Officer (CP)	8000-275-13500	20058
5.	Shri P. Budhicchandra Singh	Scientific Officer (G)	5500-175-9000	12934
6.	Shri E. Ibocha Singh	Scientific Officer (E)	5500-175-9000	12934
7.	Smt. Homila Hongrei	Scientific Officer (G)	5500-175-9000	11829
8.	Md. Zunab Ali	Computer Operator	5000-150-8000	12934
9.	Shri H. Mitong Singh	Assistant Private Secretary	5000-150-8000	12852
10.	Smt. R.K. Geeta Devi	Assistant Private Secretary	5000-150-8000	11308
11.	Shri K.C. Charles	Assistant Private Secretary	5000-150-8000	10597
12.	Shri R.K. Somorjit Singh	Technical Assistant	4500-125-7000	11179
13.	Shri M. Ramo Singh	Technical Assistant	4500-125-7000	11394
14.	Shri K. Debanaran Sharma	Technical Assistant	4500-125-7000	11179
15.	Smt. Y. Nanda Devi	Head Clerk	4500-125-7000	10386
16.	Smt. Goihkhoching	UDC	4000-100-6000	9381
17.	Smt. Roma Devi	Accountant	4000-100-6000	8757
18.	Shri M. Arunkumar Singh	Photographer-cum-Technician	4000-100-6000	8929
19.	Shri T. Rajendra Sharma	UDC	4000-100-6000	8929
20.	Shri Th. Tomba Singh	LDC	3200-85-4900	7758
21.	Smt. Tingneikim Khongsai	LDC	3200-85-4900	7904
22.	Shri Th. Jiran Singh	LDC	3050-75-3950-80-4590	7466
23.	Md. Abdul Malik	Driver	3050-75-3950-80-4590	7561
24.	Shri N. Kesho Singh	Driver	3050-75-3950-80-4590	6892
25.	Shri A. Ratan Singh	Peon	2550-55-2660-60-3200	5996
26.	Shri L. Achouba Singh	Peon	2550-55-2660-60-3200	5996
27.	Shri Ph. Rajendro Singh	Attendant	2550-55-2660-60-3200	5996
28.	Shri Kh. Ibochouba	Attendant	2550-55-2660-	5996

	Singh		60-3200	
29.	Md. Abdul Halim	Peon	2550-55-2660-60-3200	5996
30.	Shri G. Gaiganglung	Peon	2550-55-2660-60-3200	4756
31.	Shri Kapzagin Hangsing	Watchman/Runner	2550-55-2660-60-3200	5893
32.	Md. Mushamuddin	Sweeper	2550-55-2660-60-3200	5893

I.R.E.P.

1.	Shri Ng. Biren Singh	Project Director (IREP)	8000-275-13500	-
2.	Shri Kh. Cha. Romesh	Investigator	5000-150-8000	-
3.	Shri K. Baleshwar Singh	Investigator	5000-150-8000	-
4.	Shri S. Shantanu Singh	Assistant Private Secretary	5000-150-8000	-
5.	Smt. Y. Ibethoi Devi	LDC	3200-85-4900	-
6.	Md. Abdul Hasim	Peon	2550-55-2660-60-3200	-

Annexure-V

Manual -11 **The Budget allocated to each Agency**

A) NON-PLAN BUDGET

(Rs. in lakhs)

Major Head	Activities to be performed	Sanctioned Budget (2006-07)	Budget Estimate (2006-07)	Revised Estimate (2006-07)	Expenditure for the last year
2501-Speccial Prog. For Rural Devp.	Salaries Travel Expenses & Office Expenses	7.15	7.15	-	6.95
3425-Other Scientific Research	Salaries Travel Expenses & Office Expenses	53.44	53.44	-	52.73
TOTAL:		60.59	60.59	-	59.68

B) PLAN BUDGET
(as on 30/9/2006)

(Rs. in lakhs)

Name of the Plan Scheme	Activities to be undertaken	Date of Commencement	Expected date for completion	Amount sanctioned	Amount disbursed/spent
2501-Special Prog. For Rural Devp.	Implementing Rural Energy Programme	1/4/2002	31/3/2007	-	-
3425-Other Scientific Research	Science Popularisation R&D, Remote Sensing E-Governance & I.T. Schemes	1/4/2002	31/3/2007	17.57	11.97
2810-Non-Conventional Sources of Energy	Implementing Schemes of Solar, Wind, Biogas, Micro-Hydel etc.	1/4/2002	31/3/2007	-	-
TOTAL:				17.57	11.97

ANNEXURE-VI

MANUAL – 12

A) List of Institution given Subsidy

NIL, No Institutions are given subsidy so far.

B) List of individual given Subsidy

Sl. No.	Name & Address of beneficiary	Purpose of which subsidy provided	Amount of Subsidy	Scheme and criteria	No. of item subsidy given in part with purpose
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a) National Biogas and Manure Management Project (NBMMP):-

- Subsidy is give by MNES, Government of India for construction of Family type Biogas Plants. The rate of subsidy Rs. 11,700/- for 3 cum. Biogas Plant in Manipur State. This Scheme had been implemented by MANIREDA upto September, 2005. The Subsidy fund for 2005-06 is yet to be released by MNES. The list of beneficiaries with Subsidy amount will be available after funds are released by MNES.

b) Integrated Rural Energy Planning Programmes (IREP):-

- The Subsidy is given for Biogas Plant construction under IREP Scheme. The construction of Biogas Plants was included during the year 2004-05, but was not included in 2005-06. The number of Biogas beneficiaries for 2005-06 is NIL.