

GOVERNMENT OF MANIPUR
OFFICE OF THE CHIEF SECRETARY

**MINUTES OF THE XXIXth MONTHLY MEETING CHAIRED BY SHRI D.S.POONIA,
CHIEF SECRETARY, MANIPUR WITH THE ADMINISTRATIVE SECRETARIES ON
08-11-2011 (10.00 AM)**

List of Adm. Secys, Spl Secys, DCs and Others present/absent/leave **Annexure - I**

Shri D.S.Poonia, Chief Secretary welcomed all the Officers present. Following issues were discussed in the meeting:

1. MANIPUR SKILL DEVELOPMENT SOCIETY (MSDS): Presentation by Shri. C. Kipgen, PD, MSDS

- MSDS' Skill Development Programme now being taken to the districts.
- DCs to assist in spreading awareness among eligible (class – X) boys & girls to come forward for Skill Development Training followed by placements in reputed private companies.
- MSDS will bear 100% of the Tuition Fees. Trainees have to bear travel, boarding and lodging expenses.

2. Power : Presentation by Shri. N. Sarat Singh, C.E. Power

A) Plan Expenditure (A.P. 2011-12) by Power Deptt. -

Approved Outlay	: Rs. 135.48 Cr
Expenditure upto 31-10-2011	: Rs. 44.50 Cr (32.85%)

B) Utilization of SPA/SCA fund (as on 31/10/2011)

Under SPA 2009-10

- Fund Provided : Rs. 16.50Cr
- Fund Utilized : Rs. 15.87 Cr
- Pending UCs & PRs : Rs. 0.85 Cr

Under SPA 2010-11

- Fund Provided : Rs. 57.72 Cr
- Fund Utilized : Rs. 44.22 Cr
- Under MH 8449 : Rs. 13.50 Cr
- UCs & PRs submitted: Rs. 39.87 Cr
- Pending UCs & PRs : Rs. 17.85 Cr

- State PWD to take-up construction of approach roads to the Barrage site for Loktak Downstream H.E. Project on top priority and complete within March, 2012.
- Progress under RGVVY poor. Needs close monitoring.
- APDRP for Greater-Imphal, Phase-I to be expedited and completed within March, 2012.

C) Receipt under SOTR & SONTR (2011-12)

Under SOTR (2011-12)

- Target : 7.26 Lakhs
- Collection : 0.64 Lakhs (8.82%) (as on Aug.,2011)

Under SONTR (2011-12)

- Target : 250 Cr
- Collection : 50.20 Cr (20.08 %) (as on Oct. 2011)

- Power Department has to make serious efforts to improve on extremely poor revenue collection.
- Computerized billing should be given importance by the Deptt..

D) Action Plan for improvement of Power Scenario:

- Deptt. has to complete RGGVY which have been languishing. Progress is very poor.
- Share of power from Pallatana (commissioning in Dec. 2011), Bongaigaon (commissioning in Aug., 2012), Lower Subansiri and Kameng to be followed-up.
- APDRP for Greater Imphal, Phase-I to be completed within March, 2012.
- Power Deptt. to invite open bids for franchisee to collect revenue in Greater Imphal Areas as advised by Member (NE), Planning Commission.

3. WORKS: Presentation by Shri. R. Muivah, Principal Secretary, Works

A) Plan Expenditure (A.P. 2011-12)

Approved Outlay	: Rs. 144.84 Cr
Expenditure upto 31-10-2011	: Rs. 18.48 Cr (12.76%)

B) Utilization of SPA/SCA fund (as on 31/10/2011)

Under SPA 2009-10

- Fund Provided : Rs. 243.00 Cr
- Fund Utilized : Rs. 220.18 Cr

- Principal Secretary (Works) to reconcile with the figures of Finance Dept.

Under SPA 2010-11

- Fund Provided : Rs. 150.00 Cr
- Fund Utilized : Rs. 82.27 Cr

- CDA proposal amounting to Rs. 12.00 Cr received.

C) Status of Physical Progress for important on-going projects

- Assembly Complex- 90%, High Court- 95%, Civil Secretariat- 10%, City Convention Centre- 85%, ISBT- 80%

D) Action on PAC report

- ATR on PAC (Para 2.4 and Para 2.8) for 2009-10 submitted to AG, Manipur.
- Reply on Audit Report of C&AG (2010-11) submitted to AG, Manipur

E) Utilization of Funds under 13th FC

- Sanctioned amount : Rs. 22.00 Cr.
- Status of progress : Work orders issued.

F) Receipt under SOTR & SONTR (2011-12) Under SOTR (2011-12)

- Target : NIL (FD to fix)
- Collection : 3162.01 Lakhs

Under SONTR (2011-12)

- Target : 2221 Lakhs
- Collection : 1111.43 Lakhs (50.04 %)

4. Health & FW and Technical & Hr. Edn.: Presentation by Shri Moses Chalai, Commissioner, H&FW and Tech. & Hr. Edn.

A) Plan Expenditure (A.P. 2011-12)

Sl. No.	Department	Approved Outlay	Expenditure upto 06-10-2011
1.	Health	Rs. 142.40 Cr.	Rs. 36.76 Cr (25.81%)
2.	Family Welfare	Rs. 16.00 Cr.	Rs. 7.74 Cr (45.50%)
3.	Higher Education	Rs. 18.00 Cr.	Rs. 3.60 Cr (20.01%)
4.	Technical Education	Rs. 5.50 Cr.	Rs. 0.73 Cr (13.27%)

B) AC to DCC bill conversion

Sl. No.	Department	Total Unadjusted AC Bills	Total Adjustment in October
1.	Health	Rs. 116.82 Cr	Rs. 9.11 Cr
2.	Family Welfare	Rs. 0.24 Cr	Nil
3.	Higher Education	Rs. 42.00 Cr	0.13 Cr
4.	Technical Education	Rs. 1.60 Cr	0.23 Cr

C) Utilization of SPA/SCA fund

Under SPA 2010-11 (Health Dept. only)

- Fund Provided : Rs. 65.63 Cr
- Fund Utilized : Rs. 60.60 Cr
- Under MH 8449 : Rs. 5.03 Cr
- UC submitted : 57.24 Cr

Under SPA 2011-12

a) Health

- Fund Provided : Rs. 173.31 Cr
 - Fund Utilized : Rs. Nil (Poor)
- DPR for Imphal West and East completed
- Rs. 145.20 Cr for JNIMS – Health Deptt. to obtain comments on revised DPR from Health Ministry to obtain release of SPA funds.

- b) Higher education
 - Fund Provided : Rs. 12.22 Cr
 - Fund Utilized : Rs. Nil (Poor)
- DPR submitted for PIB clearance
- c) Technical education
 - Fund Provided : Rs. 5.06 Cr
 - Fund Utilized : Rs. Nil (Poor)
- DPR under preparation (Very Late)

D) Receipt under SOTR & SONTR (2011-12)
Under SONTR (2011-12)

Sl. No.	Department	Target	Collection
1.	Health	Rs. 14.34 Lakhs	Rs. 5.93 Lakhs (41.35%)
2.	Family Welfare	Rs. 0.25 Lakhs	Nil
3.	Technical Education	Rs. 2.97 Lakhs	Rs. 2.66 Lakhs (89.56%)

Under SOTR (2011-12)

For Technical Education

- Target : Rs. 3.00 Lakhs
- Collection : 1.11 Lakhs (37 %)

D) Updating Accounts and Audit

- AG's Audit completed upto 2010-11 (for Education (S/Valley))
- AG's Audit completed upto 2007-08 (for Education (S/Hills))

E) ATR on PAC Report

- ATR on PAC Report (2009-10) submitted
- Reply to Audit Report of C & AG of India (2010-11) submitted

F) Utilization of 13th FC Grants

- Sanctioned Amount : 3.00 Cr
- Amount under MH 8449 : 3.00 Cr

6. Planning Department: Presentation by Dr. Sajjad Hassan, Special Secretary (Planning).

A) Plan Expenditure (A.P. 2011-12)

Approved Outlay	: Rs. 3210 Cr
Releases by GOI so far	: Rs. 864.49 Cr
<u>Expenditure upto 31-10-2011</u>	: Rs. 432.31 Cr (13.47%)
% expenditure against release	: 50%

- **ZERO Expenditure upto 31-10-2011** by Deptts of **Police Housing, RKVY, Home, GAD, Motor Vehicle (Transport), Fire Services and LFA.**

B) SPA 2010-11

Fund provided	Rs.660.00 Cr
Amount drawn/ utilized	Rs.406.60 Cr (61.61 %)
Amount under MH-8449/8443	Rs.252.56 Cr (38.31 %)
Amount not sanctioned by PC	Rs. 0.84 Cr (for PAB)
UC & PR submitted	Rs. 224.03 Crore

C) SPA 2011-12

Fund provided	Rs.444.44 Cr
Recommended by Planning Dept.	Rs. 180.72

D) Status of utilization of fund under SPA 2009-10

Fund provided	: Rs.610.50 Cr
Amount drawn/utilized	: Rs.600.16 Cr (98.31 %)
Amount under MH-8449	: Rs.0.56 Cr (for Education-S)
UC & PR Submitted to PC	: Rs.530.71 Crs (86.93 %)
UC & PR Pending with Depts	: Rs.79.79 Crs (13.07 %)

Decision taken:

- ADs to expedite submission of pending UCs & PR to Planning Department.
- ADs to take immediate action for withdrawal of fund from MH- 8443/8449 by converting AC bills to DCC bills and submission of UCs and PRs.
- Planning Dept. to follow-up with MoF for release of Rs. 180.72 crore SPA approved by the Plg. Commission on 18-10-2011.

E) NCA Cut: ATR of submission of audited expenditure:

- Departments that have not submitted their Audited Report are:

Defaulting Departments	
Incomplete Information/Data	Land Reforms
	Horticulture (Crop Husbandry)
	R & B (CRF portion only)
Not Submitted	RD (MC) i/c PMGSY
	School education
	PWD
	Social Welfare

F) ATR on PC's visit

- PWD to submit justification of increase in the Estimates for the State Capital Project **by 11/11/2011 to Planning Dept.**
- Health, PWD and JNIMS Society to ensure all clarifications to M/o H&FW on JNIMS **by 11-11-2011 positively.**
- LDA to appoint Independent Evaluator for the Conservation and Management of Loktak Lake Project immediately.

G) Online Monitoring

- Problems faced by the ADs includes i) Hardware (ii) Connectivity and (iii) Enforcement
- PHED, Power, PWD and Veterinary have commenced monitoring of NLCPR.
- Edn-U and MI to switch over to online M & R **within Nov. 2011.**
- Health, YAS and other Depts. to resolve hardware and connectivity issues.

Decisions Taken:

- Health to sort out problems within the Dept.
- DIT to solve connectivity issues for the Departments. Shri. N. Deben Singh, SSO, IT may be contracted by the Depts. for connectivity problems.

H) 12th Five Year Plan (2012-17)

- Draft to be submitted to PC by March 2012
- Analysis and integration of inputs from all sources by Jan-Feb. 2012
- Depts. submit draft proposals by Nov-Dec. 2012

I) 20 Point Programme

- Weak monitoring & reporting by key implementing Depts./Agencies particularly by RD,TD, Power and MI.
- Performance is poor in terms of both reporting and actual results.
- Data inconsistency found in reports of most Depts.
- SGSY,TPDS and SC assisted schemes have very poor performance.

Decisions Taken:

- Strengthen monitoring & supervision at state and district levels for effective implementation.
- Depts. to provide reasons for significant for low targets achievement.
- Depts. must fixed accountability and responsibility for not achieving targeted milestones for schemes.

7. Administrative Reforms

2nd ARC Report

- Local Governance- ATR from Transport Dept. **pending**
- Promoting e-Governance- ATR from IT Dept. **pending**
- Citizen-Centric Administration- Grievance and RTI/Jaankari **pending**
- State and District Administration- Updates of RD & PR **pending**

8. Conversion of AC to DCC bills

Total Amount of AC bills (2003-11)	: Rs. 2007.82 Cr
Adjustment done	: Rs 1349.54 Cr (67.21%)
Pending AC bills as on 02/11/11	: Rs. 658.28 Cr (32.27%)
Unadjusted AC bills for 2010-11	: Rs. 249.36 Cr
Bills adjusted in October 2011	: Rs. 27.8 Cr

- Edn-S, MAHUD and Tourism Depts. show **NIL adjustment** during October.
- Edn-S, Health, Police, TD, Edn-U, RD, IT and Tourism Dept. should show improvements in adjustments rate.
- Edn-S and Health have huge pending AC bills (**Above Rs 100 Cr**)

Decisions taken:

- AD's to follow up for clearance of pending bills at AG office.
- FD must set datelines for unadjusted AC bills for 2003-07

9. Review of receipts under SOTR and SONTR.

Status of revenue collection is as follows:

	2009-10			2010-11			% growth during 2010-11 over 2009-10	2011-12		
	Target	Collection	Achievement	Target	Collection	Achievement		Target	Collection	% collection over target
SOTR	18227	19604	(+) 8%	28874	26705	(-)8%	(+) 36%	31784	7365	23%
SONTR	20982	23974	(+)14%	45663	25988	(-)43%	(+)8%	45972	2983	6%
Total	39209	43578	(+)11%	74537	52693	(-)29%	(+)21%	77756	10348	13%

- Power Department collected Rs. 983 lakhs upto June out of targeted Rs. 25000 Lakhs.
- No report from Forest Dept.

Decisions taken:

- ADs to monitor and enhance the revenue collection during 2011-12. They need to improve collections under SOTR & SONTR.
- Principal Secretary (Forest) to ensure the Deptt. furnishes monthly report on revenue collection to F.D. without fail.

10. Outstanding Audit Paras for various Depts.

- Total No. of outstanding paras is 899.
- Arts & Culture, Vety. & AH, Home, Health, YAS, Horti. & Soil Conservation and IFCD are the defaulting Depts.

Decisions taken:

- ADs to take effective action to settle outstanding Audit Paras and review before next monthly meeting.
- ADs to arrange meeting with DAAC and DAASC for early settlement.

11. Status of up-dation of Accounts & Audit of State PSUs

A) PSUs eligible for Fast Track Exit Mode

- Manipur Pulp & Allied Products and Manipur Agro Industries Corporation have completed Internal Audit upto 2010-11.
- Manipur Plantation Corps Corporation submitted accounts from 1994 to 2004. They should finalise and adopt in Board & AGM.

B) Other PSUs

- MANIDCO and Manipur Food Industries Corporation have not adhered to the Action Plan.

Decisions taken:

- ADs to follow-up action for early completion of Statutory Audit by AG.
- MDs to adhere to submitted revised Action Plan for early completion of IA & SA.
- FD to monitor, report non-performers and set targets.

10. Banking Sector (SLBC) – Opening of Bank Branches in unbanked Blocks:

- RBI will bear one time capital cost and recurring cost per annum for a limited period of five years as per lowest bid offered by Banks.
- Finance Deptt. to provide premises and security for the branch and assist in providing rental accommodation for the staff.
- Electronic Clearance is still not functional.

Decisions taken:


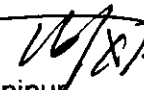
- DCs to help in identifying premises for the Banks.
- Director (IF) to coordinate between DCs and Banks.
- Director, IF to ensure ECS is made operational within Nov, 2011 for all transactions – salary and non-salary and report compliance.

11. Miscellaneous.

- Loan recovery for NBCFTDC is 7.66 Lakhs (collected) out of a huge total due of more than Rs. 7 Cr. Director, NBCFTDC, needs to improve collection.
- Pr. Secy (TD & Hills) to monitor MTDC loan recovery and report monthly on status of repayments to NBCFTDC etc.
- Revenue Dept. to file affidavit on SC case related to removal/ regularisation of unauthorised religious structures **by 11/11/11**.
- All Admn. Secretaries to review the performance of their respective Deptts before the CS's Monthly meetings.

12. PPT will be made by **(1) Agriculture (2) Hort. & SC (3) IT** in the next monthly meeting on 09-12-2011 at 10 AM in the Conference Hall, Old Secretariat.

Encl: Annexure – I


(D.S. Poonia) 
Chief Secretary, Manipur

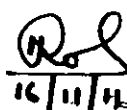
No.1/CS/PERS/2011

Imphal, 16-11-2011.

Copy to:-

1. All Pr. Secretaries/ All Commissioners/ All Secretaries
2. All DCs
3. All HODs
4. All EDs, DRDAs
5. MDs of all PSUs
6. SS (IT)/ SS (Plg)/ SS (Home)
7. Director (Plg)
8. JD/Plg(I/K) & SRO/ RKR
9. PD/LDA

Copy for information to:
Secretary to Hon'ble Chief Minister, Manipur.


(Ng. Roben Singh)
Staff Officer to Chief Secretary

Annexure –I

List of Adm. Secys, Spl. Secys, DCs and Others present in the XXIXth Monthly Meeting chaired by Chief Secretary, Govt. of Manipur on 08.11.2011 at 10.00 a.m.

Present = P
Absent = A
Leave = L

Principal Secretaries.

Sl.No.	Name	Present	Absent	On leave/ tour
1.	L.P. Gonmei	P		
2.	O. Nabakishore Singh	p		
3.	W.L. Hangshing	p		
4.	R. Muivah	p		
5.	L. Ibomcha Singh	p		
6.	Dr. Suhel Akhtar	p		
7.	Dr. J. Suresh Babu	p		

Commissioners

8.	Binod Kispotta	p		
9.	Letkhogin Haokip	p		
10.	L. Lakher			On leave
11.	J.C. Ramthanga	p		
12.	K. Moses Chalai	p		
13.	H. Imocha Singh	p		
14.	Dr.R.K. Nimai Singh	p		
15.	P. Vaiphei	p		
16.	Y. Jugindro Singh	p		
17.	Rakesh Ranjan	Represent by Addl. Secy/F		
18.	K.K. Chhetry	p		
19.	S. Sunderlal Singh			On tour
20.	Dr. Sajjad Hassan	p		

Secretaries

21	Sumant Singh	p		
22.	R.K. Sukumar Singh	p		
23.	Y. Rameshchandra Singh	p		

Spl. Secretaries

24	H. Deleep Singh	p		
25.	A.K. Sinha	p		
26.	Dr. S. Birendra Singh	p		

27.	Dir(Planning)	p		
28.	Jt.Dir(Plg/K)	p		
29.	Jt. Dir(Plg/l)	p		
30.	PD/MSDS	p		

Contd.

D Cs

1.	R.K. Dinesh Singh,	I.E	P		
2.	K. Radhakumar Singh,	Thoubal		A	
3.	M. Lakshmikummar Singh,	Bpr	p		
4.	Th. Chittaranjan Singh,	Chandel	p		
5.	Ashok Kumar,	I.W	p		
6.	Jacintha Lazarus	CCpur	p		
7.	P.K. Jha,	Senapati	p		
8.	R. Sudhan,	Ukhrul			On leave
9.	C. Arthur,	Tmg.	p		

District Executive Directors of DRDAs

1.		Bishnupur	p		
2.		Thoubal		A	
3.		Chandel	p		
4.		I.E	p		
5.		I.W	P		
6.		Tmlg	p		
7.		Senapati	p		
8.		Ukhrul		A	
9.		CCpur	p		