

*INFORMATION IN RELATION TO THE RIGHT TO INFORMATION ACT, 2005 IN  
RESPECT OF MINORITIES AND OTHER BACKWARD CLASSES(MOBC),  
GOVERNMENT OF MANIPUR.*

**CHAPTER-II  
RIGHT TO INFORMATION AND OBLIGATION OF PUBLIC AUTHORITIES.**

1. The particulars of the organization, functions and duties:-
  - a). Organisation:- The Department for the Welfare of Minorities and Other Backward Classes, Government of Manipur was established on 30/7/1998 for the welfare of Minorities and OBCs. The office is located now at the Office Complex of the Deputy Commissioner, Imphal West, Lamphel.
  - b). The main objectives/functions for the establishment of MOBC is to take up measures to protect the interests of the Minorities and the Other Backward Classes communities and also to take up welfare programmes/schemes for Minorities and Other Backward Classes in the State.
  - c). The duties of MOBC is to protect the interest of Minorities and OBC communities of the State and suggest measures to uplift the social, educational and economic status of the target groups so that they may be at par with the advance section of the society.

**The Department aims at taking up among others, the following works:-**

**(i) Minorities :-**

- a). Social, Educational and Economic Development works of the Minorities.
- b). Works related to policies of Government of India for Minorities and implementation of its policies and programmes.
- c). All works related to the National Commission for Minorities.
- d). All works related to the National Minorities Development and Finance Corporation.
- e). Works related to Voluntary Organisation for Minorities.
- f). Implementation of P.M.'s 15 Point Programmes.
- g). All works related to State Wakf Board and Central Wakf Council.
- h). All works related to Haj.
- i). All works related to Linguistic Minorities and Implementation of recommendation of Linguistic Minorities and Government of India.

**(ii) Other Backward Classes(OBC):-**

- a). Social, Educational and Economic Development works of the OBC's
- b). Works related to policies of Government of India for OBC's and implementation of its policies and programmes.
- c). All works related to the National Commission for OBC.
- d). All works related to the National Backward Classes Finance and Development Corporation.
- e). Works related to Voluntary Organisations for OBC.
- f). Supervision of employment and reservation related to OBC's in education, job and related fields.
- g). Any other related works for the welfare of OBC.

2. The powers and duties of its officers and employees:- Joint Director is the Head of Department of MOBC. He is assisted by the 2(two) Deputy Directors who are the Scheme-in-charges. Deputy Director-I is the Drawing and Disbursing Officer. Deputy Directors are assisted by the Assistant Directors, Agriculture Officers as per the work allocations which in turn are assisted by other subordinate staff.. In matters of accounts and financial matters Director and DDO(Dy. Dir.-I) is assisted by Accounts Officer, Senior Accountant, Head Clerk and other subordinate staff as per the work allocation/ work assigned from time to time.
3. The procedure followed in the decision making is as per rules and the Delegation of Financial Power Rules, 1995.
4. The norm set for discharge of duties and functions is as per rules.
5. The rules, regulations, instructions, manual, records if any and statements of the categories of documents are under the concerned officers/staff
6. Members of the public is included in decision/policy making and implementation of the programmes.
8. Details of the meeting of the Board may be made available to the public if asked for.

List of employees and their monthly remunerations are as under:

9.	Sl.No. Name.	Designation.	Monthly remuneration*(Rs)
i.	Kh.Dineshchandra Singh.	Joint Director.	22,202/-
ii.	Dr. K.Lokhol Singh.	Deputy Director.	18,171/-
iii.	Th.Gopal Singh.	Deputy Director.	18,171/-
iv.	H.Gourakeshore Singh.	Agriculture Officer.	14,349/-
v.	O.Shamungou Singh.	-do-	14,349/-
vi.	M.Damu Singh.	-do-	14,349/-
vii.	L.Kumar Singh.	-do-	14,349/-
viii.	L.Mak Joute Singh.	-do-	14,349/-
ix.	Ak.Brojendarjit Singh.	-do-	14,349/-
x.	Th. Joy Singh.	Assistant Director.	12,333/-
xi.	M.Gojendro Singh.	-do-	12,333/-
xii.	K.Poukhamlung.	Accounts Officer.	12,333/-
xiii.	L.Tombi Singh.	Extension Officer.	11,051/-
xiv.	L.Gulamjat Singh.	Senior Accountant.	11,051/-
xv.	W.Malswama.	Head Clerk.	9,958/-
xvi.	N.Jugin Singh.	Steno-I.	9,958/-
xvii.	Y.Chaoba Singh.	Field Inspector.	8,586/-
xviii.	W.Khamba Singh.	Surveyor.	8,586/-
xix.	Th. Ashalata Devi.	LDC	6,506/-
xx.	W. Suranjibala Devi.	-do-	6,506/-
xxi.	P.Bihari Singh.	Driver.	6,506/-
xxii.	A.Mangi Singh.	Peon.	5,331/-
xxiii.	M.Yaiskul Singh.	-do-	5,331/-
xxiv.	D.Gaipuibon.	-do-	5,331/-

- for the month of September, '06

- xiii. Budget Allocation for 2006-07 is Rs. 746.91 lakhs. Head of Development-wise allocation is given below;

(Rs.in lakhs).

Sl.No. 1	Head of Development. 2	Allocation. 3	Proposed Expenditure 4
i.	Direction and Administration.	10.98	10.98
ii.	Planning, Monitoring & Evaluation.	4.00	4.00
iii.	Economic Development Programme.		
	a). Minorities.	274.00	274.00
	b). OBC.	190.00	190.00
iv.	Skill Development Programme.	75.00	75.00.
v.	Centrally Sponsored Schemes(State Share).		
	a). Pre-Matric Scholarship.	75.00	75.00
	b). OBC Hostels.	46.92	46.92
vi.	Wakf Board, Manipur.	12.00	12.00
vii.	Haj Committee, Manipur.	2.00	2.00
viii.	State Minority Commission.	7.00	7.00
ix.	MOBEDS.	0.01	0.01
x.	Health.	3.00	3.00
xi.	Housing.	7.00	7.00
xii.	Muslim Girl's Hostel	25.00	25.00
xiii.	State Commission for OBC.	15.00	15.00

***Details of the Schemes/Programmes.***

No : -1  
Name of the Scheme :- **Economic Development Programmes.**  
Location :- Whole Manipur.  
Objective :- Under this Programmes various family/individual oriented, income and employment generation programmes shall be implemented to improve the socio-economic conditions of poor Minorities and OBC of the State. Schemes like Irrigation Pump Sets, Poultry, Fishery, Embroidery, Tailoring, Dairy Farming, Vegetable Farming etc. Final scheme selection and scheme-wise allocation and target is decided by the State Government on the recommendations of Work Advisory Board constituted from time to time.

No : -2  
Name of the Scheme :- **Skill Development Programme**

Location :- Whole of Manipur.  
 Objective :-Under this scheme various programmes/schemes which enhance the skill of individual/family shall be taken up by way of training like Tailoring, Embroidery, Wool Knitting, Weaving, Carpentry, Household Electrical Repairing, Welding and schemes like Remedial Coaching and Pre-Examination Coaching for backward minorities students etc are taken up.

No :- 3  
 Name of the Scheme :- **Centrally Sponsored Schemes**  
 Location :- Whole of Manipur.  
 Objective :-Under this scheme Post-Matric Scholarship, Pre-Matric scholarship to OBC students, Construction of OBC Boys' and Girls' Hostels etc shall be taken up.

Financial Outlay.		(Rs.in lakhs)	
Sl.No.	Item.	State share.	Central share.
1.	Post-Matric Scholarship(OBC).	Nil	434.91(Proposed)
2.	Pre-Matric scholarship(OBC).	75.00	7 5.00 -do-
3.	<u>Hostels for Boys' and Girls'(OBC).</u>	46.91	146.92**
	Total=	121.91	656.83**

\*\* includes Rs.46.92 lakhs balance of the two hostels already sanctioned and Rs.100.00 lakhs for new proposal.

Physical Target.		Target(nos).
Sl.No.	Programmes.	
1.	Post-Matric Scholarship.	28813
2.	Pre-Matric Scholarship.	25000
3.	<u>Hostels.</u>	<u>3</u>
	Total=	53813

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No :-6  
 Name of the Scheme :- **Wakf Board Manipur.**  
 Location :- Whole of Manipur.  
 Objective :- The Wakf Board, Manipur is a Statutory Body constituted by the Government of Manipur under the Central Wakf Act, 1995.The first Wakf Board in the State came into existence in May 1988.

The Wakf Board, Manipur was constituted in 15<sup>th</sup> September 2004. The Members of the Board are as under:

1. Md. Alauddin Khan, MLA -Chairman

2. Dr. Maneruddin Shaikh, MLA -Member
3. Md. Abdul Salam, MLA -Member
4. Md. Muhi

The Wakf Board deals with administration of wakf properties in the State and its development. The Board also take up welfare activities on education, social, economic affairs of minority muslims in the State. Some of the programmes/schemes taken up by the Wakf Board, Manipur are indicated below:

1. Development of wakfs:
2. Social Welfare programmes Under this scheme financial assistance in the form of grant-in-aid shall be provided to the Board for development of registered Wakf properties and other related works of the Board.

No :-7  
 Name of the Scheme :- **State Haj Committee.**  
 Location :- Whole of Manipur.  
 Objective :- Under this scheme financial assistance in the form of Grants-in-Aid shall be provided to the Committee.

No :-8  
 Name of the Scheme :-**State Minority Commission.**  
 Location :- Whole of Manipur.  
 Objective :- Under this scheme financial assistance in the form of Grants-in-Aid shall be provided to the commission for establishing, running of the office and other related activities like celebration of Minorities' Right's Day, Awareness Programmes for Minority etc.

No :-9.  
 Name of the Scheme :- **Manipur Minority and Other Backward Classes Economic Development Society (MOBEDS).**  
 Location :- Whole of Manipur.  
 Objective :- Under this scheme various income generation/self employed scheme of OBC and Minority individuals /family will be taken up in collaboration with Central Financial Institutions. Initially the office will be supported out of the proposed amount

No :-10.  
 Name of the Scheme :- **Muslim Girls' Hostel.**  
 Location :-Imphal.  
 Objective :-Under this scheme hostels accommodation for Muslim Girls'(Meitei Pangal) students/ working women who came from far off places/from other areas outside Imphal city will be given after completion of the Hostel building being constructed at Hafiz Hatta, Imphal.

No :- 11.

Name of the Scheme :- **Health.**

Objective :- Under this scheme cash grant are provided to the deserving poor and needy patients belonging to Minority and OBC communities whose family income is below the double the poverty line in medical treatment and in the time of emergency like accident and other ailments.

No :- 12.

Name of the Scheme :- **Housing**

Objective :- Under this scheme only the roofing materials like CGI sheets are provided to the poor and needy Minorities and OBC communities for roofing of their houses. No other construction materials are provided by the Department.

No :-13

Name of the Programme :- **Manipur State Commission for Other Backward Classes.**

Objective :- It is a recently constituted Commission for Other Backward Classes which shall look into the reservation policy of OBCs in the State and to suggest measures for upliftment of OBCs in the State. It is a permanent statutory body. For the Commission MOBC has provided fund from the State Plan in the form of Grants-in-Aid.

11. Work programmes, mode of implementation and other related works is decided by the Work Advisory Board(WAB).

12. Citizens/Public can have information during working hours from the concerned officers/staff.

13. The Name, designation regarding the Public information Officers are as follows;

- a). **Shri. Kh.Dineshchandra Singh. Joint Director/MOBC** **State Public Information Officer.**
- b). **Dr. K. Lokhol Singh. Deputy Director-I/MOB C.** **Assistant State Public Information officer.**
- c). **Th. Gopal Singh. Deputy Director-II/MOBC.** **Assistant State Public Information officer.**

No.A/132/2006-MOBC  
Government of Manipur  
Directorate of Minorities and Other Backward  
Classes : Manipur.

Imphal, the 9<sup>th</sup> October, 2006

To

The Under Secretary(MOBC),  
Government of Manipur.

Subject :- Information under RTI Act of 2005 .

Sir,

With reference to your letter No.19/8/2005-MOBC/Pt dated 27<sup>th</sup> September, 2006 on the above subject, I am to submit herewith the necessary information in respect of Minorities and Other Backward Classes, Government of Manipur for your kind information and further necessary action.

Encl :- As above.

Yours faithfully,

(Kh.Dineshchandra Singh)  
Director.  
Minorities and Other Backward Classes.  
Manipur.